

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY SEPTEMBER 8th. 2015 at 7.00pm.**

Public Session:

There were two Members of the public present to receive information about the proposal to have a new Youth Club in Shawbury. No other issues were raised.

Present:

Mr. D. Roberts (Chairman).
 Ms. S. McIntosh
 Miss R. Wall
 Mr. A. G. Foster
 Mr. P. Sharp
 Mrs. T. Howells
 Mrs. G. Matthews
 Mr. R. Pinches
 Mr. J. Kennedy (for part of the meeting)

In Attendance:

Shropshire Councillor S. Jones.
 Lt. M. McArdle R.N. (RAF Shawbury).
 The Parish Clerk.
 Mr. Richard Parkes and Ms. Sue Thomas (for part of the meeting).
 One member of the public.

Apologies:

Apologies were presented and accepted from Councillors: Mrs. F. Medley, Mrs. J. Manley and Mrs. M. Clark and Mr. R. Bailey

15/72 Declaration of Personal or Prejudicial Interests.

There were no interests declared.

15/73 Youth Club Provision:

Richard Parkes from Shropshire Youth Association confirmed that the Association had been awarded the contract by the Local Joint Council to deliver youth services in the North East part of the County. Part of the contract was to set up and run a youth club in Shawbury and already plans were in hand to get this started by the end of October. It was intended to appoint a paid officer who would be supported by a team of volunteer helpers who would be registered and trained by the Youth Association and there were already three people willing to volunteer. Negotiations were taking place to run the club in either the Village Hall or the Scout Hut. The funding received from Shropshire Council was for a minimum of 18 months, after which time it was hoped that the Youth Club would have formed a Management Committee and if necessary be free standing in terms of finance. It was hoped that there would be support from the Parish Council and the Chairman assured him that the Council would give full support to the plans, thanked him for attending the meeting and for the positive news.

15/74 Annual Bonfire and Firework Event.

Mr. Richard Bailey had been invited to attend but had sent his apologies together with a detailed resume of the plans for this year's event, which was taking place on November 7th. Various activities had been booked and he suggested that there was a need to increase the entrance fee. However, Members felt that because of the support received last year in appalling weather conditions, it should remain at the same level for a further year.

He outlined a number of activities and issues which he was planning or involved with – please see Minute 15/81.

15/75 Minutes of Meeting held on August 11th. 2015:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

15/76 Matters Arising:

(a) Highways (15/62a).

Members reviewed the outstanding issues and requested that the following were again brought to the attention of the Highways Department:

Overhanging tree by traffic lights; overhanging tree obscuring view of 30mph sign on A53 coming into Shawbury from the Market Drayton direction and replacement sign in Church Street.

(b) Wem Road (August public session).

Clerk reported that he not received any further information about possible changes to the speed cushions. Councillor Sharp stated that he had received numerous complaints about them and the Chairman reported that a member of the public was trying to put together a petition to have them removed.

Clerk reported that he had not received any further formal complaints but would pass on the information to the Highways Department.

(c) Litter Collection (15/62(b)).

Chairman reported that the matter had been resolved.

(d) Fitness Area (15/62(c)).

Clerk confirmed that the Diocese had not approved the suggested site for the location of the equipment and that two new sites had been proposed by Members – close to the current play area and on land opposite the library. Two company representatives had met with the Chairman and the Clerk and had pointed out that this type of development should be at least 25m away from any children's play area facilities. They had indicated that the area opposite the Library would be ideal.

The Chairman and Clerk had suggested that they work to a maximum of £15,000 and the reps had been asked to supply plans and a quotation for providing and installing the equipment. They had both been very impressed by the responses received from the Sunshine Gym Company, which was based in Telford and had been highly recommended by Telford and Wrekin Council. From the information supplied, this company would provide a larger and wider range of equipment for the proposed budget. It was noted that any development would be dependent on the approval of the Diocese and gaining a substantial grant.

After consideration Members agreed to ask the Diocese for permission to use the identified site and based on the information received, Sunshine Gym would be the preferred company.

Councillor Sharp gave an up-date of the availability of grant aid and it seemed that the Lottery was the most likely source, with a maximum of £10,000 available. He was thanked for the information and asked to continue with the application.

(e) Access to White Lodge Park from A53 (15/62(d)).

Clerk had not received any further information.

(f) Dog Orders (15/62(g)).

Surprise was expressed about the information which had been obtained from Shropshire Council and circulated to Members, much of which appeared to be a contradiction of previous documents.

It was noted that the whole of the field was included in the orders but that any challenge to a dog owner could only be carried out by a registered person. It was not possible for Council Members or volunteers from the community to be trained in this role.

It was agreed that anyone had the right to ask dog owners to clean up after their dogs or put them on a lead if they were a nuisance but could not take any further action.

(g) Shawbury Library (15/62(h)).

It was noted that Shropshire Council had extended the consultation period regarding the possible closure of the Library and the introduction of new plans for providing the service.

Clerk reported that he and the Chairman had been invited to take part in a forum to discuss the possible retention of the computers if the Library was closed. Sue Thomas, who had arranged the meeting, was under the impression that the Parish Council would be prepared to pay the broadband fees.

It was agreed that there had been no decision to do this but that both the Chairman and Clerk should attend the meeting and report the findings back at the next Council meeting.

(h) Car park bollards (15/63).

Clerk reported that he had received a quotation from Mr Allmark of £265.00 for replacing each bollard, using oak instead of the current treated soft wood. After discussion it was agreed that this was too expensive and the Clerk was asked to get a quote for all three missing posts, using the current standard of material.

In the meantime Councillor Kennedy would source the cost of oak posts from other suppliers.

(i) United Charities (15/58).

The Clerk had obtained details of the constitution and had forwarded a copy to those Members who had requested one.

(j) Wheelchair access to Glebe footpath from Glebelands.

Clerk explained that a request had been sent to the Housing Association asking if they were prepared to create a dropped kerb at the rear of the Glebelands, which would allow wheelchair users to have direct access onto the Glebe footpath.

They had responded, stating that they felt there was adequate access from the car park and would not finance this but would raise no objection to the Parish Council carrying out the work.

The Vice-Chairman pointed out that allowing wheelchair access at that point would mean changes to the gateway, which would then allow other forms of transport to get onto the field.

The Chairman offered to talk to Richard Bailey about finding a solution to the problem.

15/77 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting, most of which had already been sent to them:

Dianne Dorrell – SALC newsletter (Aug. 17th).

Michael Watney – location of proposed fitness area.

Mr. Affleck – Anaerobic Digester.

Mr. & Mrs. Paul – concerns about litter and dog fouling. *Clerk had received two emails expressing concern and following discussion with the Chairman had invited them to attend the Parish Council meeting where the issue could be raised and discussed in detail*

.RAF Shawbury – settlement of invoice.

Dianne Dorrell – Police Commissioners newsletter (August 24th).

RAF Shawbury – hurricane fly past.

Dianne Dorrell – SALC Newsletter (Sept. 2nd.)

15/78 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (September)	£550.70
Mr. J. Wilson	Expenses	£65.26
	Office rent (April – Sept.)	£200.00
Inland Revenue	Tax (September)	£137.80
	N.I. (September)	£1.72
Mr. R. Bailey	Maintenance (August)	£445.00
	Cycle Track – replacing rotten posts	£55.00
	Removing wire fencing between Glebe and p' field.	£120.00
Mr. T. Creber	Village Work (August)	£300.00

Interactive Info. Services	IT support (31/07/15/- 01/08/16)	£120.00
EON	Replacement light (4, Beech Grove).	£1,176.68

15/79 Financial Statement:

A financial statement was tabled and approved.

15/80 Risk Assessment Documentation:

Members considered the revised documents relating to risk assessment and these were unanimously approved.

15/81 Exchange of Information:

(a) Agenda Items for the next meeting:

1. Award Scheme
2. Mid-Year Statement of Accounts.
3. Burial Ground regulations.
4. Use of RAF donation.

(b) The following items were reported:

(i) Highways:

A53 - need for a solid white line on the bend approaching the village from the direction of Market Drayton; grass needs cutting on a section of the left hand verge between two signs, just past the Wytheford Road junction travelling out of the village.

(ii) Street Lighting:

No issues raised.

(iii) Other:

(a) Policy Documents:

Members confirmed that they were happy to adopt the following documents which had been circulated by the Clerk: Action Plan; Publication Scheme and Training Policy.

(b) Report from Mr. Richard Bailey – see Item 15/74:

Members agreed to the following proposals:

- Purchase of 10 tonne of fine pink gravel for topping up paths in the Moat and Glebe.
- Liaising with Mr. Pinches over drainage work on both sites.
- Completing the work where the fence has been removed between the playing field and the Glebe.
- Creation of wildflower areas in the Glebe.
- Clerk to remind Nobridge not to deposit grass cuttings in the hedge by the burial ground.

15/82 Reports from:

(a) Police:

i. Response to Police Commissioners Survey:

Clerk was asked to complete the return, based on the responses made by Councillors Mr. Sharp and Mrs. Manley.

ii. Reported incidents in July:

Theft -2: Poynton Green -1 (investigation complete, no suspect identified); Near Petrol Station -1 (unable to prosecute).

Anti-Social Behaviour – 2: (White Lodge Park and Church Close.)

Violence -1: Willow Place (under investigation).

(b) RAF Shawbury:

Lt. McArdle presented the Council with a cheque for £300.00 from RAF Shawbury, as a donation from money raised at the recent motor cycle event. It was decided that Members should consider how this should be spent and bring suggestions to the next meeting and the Clerk was asked to send a letter of thanks to Sqn. Ldr. Kim Leach at the base.

(c) Shropshire Council:

No report tabled.

15/83 Planning:

The following applications were considered with no objections raised:

1. Field Cottage, Wytheford Road – amendments to original plan.
2. Woodside, Wytheford Road – erection of an outbuilding for the storage of a caravan and small machinery.

15/84 Burial Ground.

Members considered a report from the Rev D. Humphreys who was retiring. After consideration it was unanimously agreed:

1. To see if Councillor Mrs. Medley wished to continue with her liaison role regarding internments in the Council burial ground and if not to recruit a new liaison officer.
2. To make contact with the Rev Edith Quirey and invite her to the next Council meeting.
3. To review the current arrangements and make any necessary amendments.
4. To liaise with the Church Wardens regarding the storage of documents relating to applications for memorials
5. Not to make a retrospective payment of £190 to the Rev. Humphreys.

15/85 Committee Reports:SALC Area Committee:

Councillor Sharp reported on the meeting which had been held the previous evening. The new constitution of the Committee indicated that its business should be about sharing information and best practice.

Visiting speakers from Meres and Mosses Housing Group and Shropshire Council had given interesting information on the work of the Housing Group and on Place Plans and CIL money. It appeared that because of Shropshire Council's dire financial situation there may be less CIL money made available to local Councils.

Local Joint Committee:

Councillor Kennedy stated that he would attend the committee meeting but could not attend the full public meeting on October 13th. It was noted that this was the date of the next Council meeting and no-one volunteered to attend in his place.

15/86 Press Matters:

Clerk to produce an article for the Parish Newsletter and the website.

15/87 Date and Time of next meeting:

The next meeting will be on October 13th. 2015 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: D. Roberts (Chairman) **Date:** October 13th. 2015